
Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 13 June 2018

Subject: **Remuneration and expenses scheme and annual summary**

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1. Purpose of this report

- 1.1 To receive the annual summary of remuneration and expenses paid to members of the LEP Board, and adopt the LEP Board Members' Remuneration and Expenses Scheme for 2018-19.

2. Information

- 2.1 Further to the review of LEP transparency taking into account the recommendations of the Ney report, the LEP Board approved a Members' Remuneration and Expenses Scheme (the Scheme), as one of the suite of governance documents approved at its meeting in January 2018.
- 2.2 The Scheme sets out the Chair of the LEP's entitlement to remuneration and the expenses which any other member of the LEP Board is entitled to claim for travel, subsistence and dependent carers' expenses.
- 2.3 No separate allowance under the Combined Authority's allowances scheme attaches to the position of LEP Member on the Combined Authority, which is carried out by the Chair of the LEP Board.
- 2.4 In the interests of transparency and accountability, the Scheme requires a summary of remuneration and expenses paid to members of the LEP Board to be reported each year to the LEP Board and to be published on the Combined Authority's website. Attached at Appendix 1 is the annual summary of remuneration and expenses paid over the last financial year.
- 2.5 No substantive amendments are proposed to the Scheme adopted on 16 January 2018, although it is proposed to clarify that the annual summary sets out remuneration and expenses paid in respect of the last financial year (that is, running from 1 April to 31 March). This is consistent with the requirement for publishing Combined Authority allowances and with accounting practice. The proposed amendment is highlighted in Appendix 2.

3. Financial Implications

- 3.1 No financial implications arise from the proposed amendment to the Scheme.
- 3.2 The total amount payable in any financial year in respect of expenses will vary according to the claims made.

4. Legal Implications

- 4.1 Statutory provisions relating to allowances for local authorities, such as the requirement to appoint an independent remuneration panel, do not apply to the payment of remuneration and expenses for any member of the LEP Board. However, in accordance with the Scheme, an independent remuneration panel would be asked to make any recommendations in the event of any revision to the Chair of the LEP's remuneration.

5. Staffing Implications

- 5.1 None.

6. External Consultees

- 6.1 None

7. Recommendations

- 7.1 That the LEP Board:
 - i. Notes the annual summary of remuneration and expenses, attached as Appendix 1 to this report.
 - ii. Adopts the LEP Board Members' Remuneration and Expenses Scheme for 2018-2019, attached as Appendix 2 to this report.

8. Background Documents

- 8.1 None.

9. Appendices

Appendix 1 – LEP Board Members' Remuneration and Expenses Scheme
Appendix 2 – Annual summary of remuneration and expenses